

## How to Access your Advisee List

Your advisee list can be found under your "Staff Home" page

The screenshot displays the NAVIGATE Staff Home interface. At the top left, the NAVIGATE logo is visible. A vertical yellow sidebar on the left contains several icons, with the home icon at the top circled in red. The main content area is titled "Staff Home" and includes tabs for "Students", "Upcoming Appointments", and "My Availability". Below these tabs, the text "My Assigned Students for Fall 2020" is highlighted with a red arrow pointing to its dropdown arrow. The dropdown menu is open, showing options for "MY ALL ASSIGNED STUDENTS", "My Assigned Students for Fall 2020", and "My Assigned Students All Terms". Below the dropdown, a table header is visible with columns for "ID", "WATCH LIST", and "CUMULATIVE GPA". The table content area displays "No matching records found". On the right side of the page, there are sections for "Actions" (including "Issue an Alert") and "Quick Links" (including "Schedule a General Event", "Manage Assignments", "School Information", "Download Center for Reports", "Campaigns...", and "Appointment Campaigns").